

XnView: Make an InstaReady Photo

courtesy Paul Larson with modifications by D. Tuccinardi

Photos for the web should be taken at about 640 x 480. Remember to check the file size before upload. Pictures with large files sizes cause your page to load slowly.

- Open XnView.
 - Thumbnails of picture/s on your computer will appear along the top of the screen. Double click the picture you want and it will display in the lower half of the screen. Double click to open in Xn's photo editor.
 - If you want to crop the photo left click, hold and then drag the mouse around the area you want to keep.
 - Drag on the corners or center to adjust as needed.
 - In the Men Bar click on Edit > Crop, or click on the scissors icon.
 - Next, re-size the picture. In the Menu Bar click on Image > Resize. In the Screen Size enter the new size in Width or Height. 200x200 is a good size for a small photo.
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**Do not go much larger than
500 px wide or it will throw off the formatting of your page.**

- If you like, add a Drop Shadow so the picture has a 3-D look. In the Menu Bar click on Filter > Effects, scroll down to Drop Shadow. Set Radius and Depth to 2, Check Apply to Image and click OK.
- In the Men Bar click on File > Save As, save to My Pictures, or in a place such as folder on your desktop that is easy to access.
- Click on the Options button and compress your file by moving the slider so that it displays at about "40".
- Click OK and then click Save.
- Your picture is now InstaNet ready!

These are the most basic instructions for preparing a photo or group of photos for the web. Please use the "Help" feature in XnView to learn more about this product, or visit <http://www.xnview.com> to sign up for their forum and view the FAQs.